CPT110 Assignment 3: Group Meeting #3

Thursday 06/05/2021

Meeting ran 9.30pm – 10.06pm AEST.

Attendees:

Sean Atherton

Jack Holliday

Liam O’Loughlin

Stephanie Newland

Mia Vasiliadis

Absent:

Joshua Chuang

Meeting notes:

* Quick recap of the meeting/agenda from last week.
* Due date for **both** A3 and A5 is **28th May** at **11.59pm AEST** after

changes caused by the extension on A2.

* **A3**
* Due date: **28th May** at **11.59pm AEST**
* **Timesheets:**
  + Mia completed a table on which we can track the hours we spend working on the project as required for A3.
* **Overview:**
  + Jack started and uploaded to Teams.
  + Referenced as well.
  + Can be updated later on as required.
* Final document – report formatted again like A2.
* **Aims:**
  + To create a fully functional/feasible dating app.
  + Josh to complete?
  + Goals included in this section.
    - Uniqueness?
* **Tools and Technologies:**
  + Steph to complete
  + Research underway, to continue research and writing to have completed within the next week.
* **Roles:**
  + Ideas for roles as per one of previous meetings to be used for Roles section:
    - Lead developer – Mia
    - UI designer – Josh
  + Need to try and justify our roles based on our ideal jobs as given in A1/A2.
  + Jack to complete (already in the industry, has a better idea of what is expected for us to complete).
  + Roles can be then reviewed as a team and adjusted as required.
  + Justifications can be made once Roles document is completed.
* **Plans and Progress:**
  + Need to include decisions made, changes to project plan.
  + Potentially something we could work on as a group?
  + Liam to work on how it began, how has progressed.
  + May need Josh’s input for this section as it hinges on how he developed his project idea.
* **Group Processes and Communications**
  + Mia to complete.
  + Jack to help define skills and job if there is time.
* **Risks:**
  + Steph can complete if necessary, but Tools/Tech is lengthy, so may complete as a group.
  + Decided to leave until next meeting as we have covered a large amount, and everyone has something allocated.
* **Testing:**
  + How will we test our project?
  + Sean to complete.
* **Scope/Limits:**
  + Decided to leave until next meeting as we have covered a large amount, and everyone has something allocated.
  + Could be a team effort.
* **Website**
  + - New page to be added to website for A3.
    - Mia to complete.
    - Keeping same website template as A2.
* **Final round-up:**
* Due date: Sunday of week 13(?): **28th May** at **11.59pm AEST**.
* Draft for A5 due: Sunday of week 10: **9th May** at **11.59pm AEST**.
* To be done before Sunday’s meeting:
  + - * Team Profile: add to Teams and complete career plan if not already uploaded.
      * Everyone to read over rubrics again before next meeting.
      * Have questions/discussion points ready to be answered.
      * Add any additional tasks if you think of them to the next meeting agenda.
* Next meeting:
* Next meeting date: **Sunday 9/5/21 at 8.30pm AEST.**

Tasks completed:

* Next meeting scheduled.
* New agenda documentation created.
* Further discussion of A5 and draft.
  + - * Storyboard complete.
      * Script to be finalised.
* Majority of A3 sections allocated.
* Team profiles and Career Plans uploaded by all.
* A3 Timesheets table completed.
* A3 Overview started/uploaded.

Tasks to be completed:

* Agenda for the next meeting to be added to (by anyone) as items

come up during the week.

* Individual tasks as listed below.
  + A5 Script finalised (Liam)
    - Reviewed by group at new meeting.
  + Website (Mia)
    - Additional page for A3
  + A3 Tools/Tech (Steph)
  + A3 Aims (Josh?)
  + A3 Group Processes and Communications (Mia)
  + A3 Roles (Jack)
  + A3 Plans and Progress
    - How it started/how it’s progressed (Liam)
    - Other parts (TBD)
  + A3 Testing (Sean)
  + A3 Scope/Limits (TBD)
  + A3 Risks (TBD)